

Dear OSU Graduate or Professional Student:

Welcome to the 2011-2012 academic year!

The following information is in regard to parking at The Ohio State University. Transportation and Parking Services (T&P) offers a variety of parking options to graduate and professional students. Vehicles parked on campus are required to display a permit, unless parked in a pay facility, such as a visitor garage, or using Pay-N-Display machines.

Each student is eligible to purchase one (1) permit; therefore, you will need to list the permit type in the box on your completed application. Applications forms can be found by visiting our web site at: tp.osu.edu starting August 1, 2011. Please note that due to the quarter-to-semester conversion, the 2011-2012 parking permits that you purchase will expire on August 14th, 2012.

Please refer to the charts below for the permit category that best suits your eligibility, needs and pricing. Additional information can be found on our web site at: tp.osu.edu.

Please note: Permit applications cannot be processed if an outstanding financial obligation (i.e. parking ticket) exists with our department. Current student permits may be returned for a prorated refund until July 31st of each permit year.

“C” Student – Eligibility is All Graduate and Professional Students

The following permits below are available to all graduate and professional students. You may apply on-line beginning August 1, 2011 with a credit card at: tp.osu.edu. Or, to apply by mail, please complete the white application, and return it to our office with the appropriate payment. All student permit requests require full payment at the time of application. Check and money orders should be made payable to *The Ohio State University*. (Please do not send cash in the mail.)

Student Permit	Description	Annual Cost	Central Campus “C” Parking	Buckeye “CX” Lots*	West Campus “WC” Parking	Garage Access
C	Commuter Surface Central Campus	\$252.00	C: 5AM – 3AM	5AM – 3AM	5AM – 3AM	No access
*CX	Commuter parking for Buckeye Lots	\$124.80	C: 4PM – 3AM	24 hours**	5AM – 3AM	No access
WC	Commuter Surface West Campus	\$88.80	C: 4PM – 3AM	4PM – 3AM	5AM – 3AM	No access
CE	Commuter Central Campus w/ Evening Garage	\$438.00	C: 5AM – 3AM	5AM – 3AM	5AM – 3AM	4PM – 3AM (no access to SAFEAUTO Hospitals Garage)
WCE	Commuter West Campus w/ Evening Garage	\$270.00	C: 4PM – 3AM	4PM – 3AM	5AM – 3AM	4PM – 3AM (no access to SAFEAUTO Hospitals Garage)
***CP	Junior, Senior and Graduate Residence Hall Students ONLY (limited availability)	\$561.00	C: 5AM – 3AM	5AM – 3AM	24 hours in overnight “WC5” spaces	Garage access in designated garage

**The storing of vehicles, (parked for more than 24 hours in the same space) is prohibited.

***The “CP” spaces are located inside garages, where you may park 24 hours a day. During the day, the permit may also act as a “C” permit in the surface lots. Overnight storage is located in the garages and vehicles with “CP” permits must be in the appropriate garage between 3:00AM – 5:00AM. The “CPN” permit has access to both the West Lane and Lane Ave. garages. The “CPS” permit has access to the 11th Ave. Garage. The “CPT” permit has access to the Tuttle Park Place parking garage.

“CG” Garage Graduate Lottery – Eligibility is Non-Appointed Commuter Graduate & Professional Students

An on-line lottery application is available at: tp.osu.edu beginning August 1, 2011. The “CG” Student Garage Lottery entry deadline is Tuesday, August 16, 2011 at 11:30pm. A list of winners will be posted the week of Monday, August 22, 2011. Winners must purchase their permit by Friday, September 9, 2011 at 7:30PM. All unclaimed “CG’s” will be sold on a first-come, first-served basis starting Monday, September 12th at 7:30AM.

Please note that garage allocations for the 2011-2012 permit year.

Your garage permit choices are:

- “CG1”, which allows access to the Tuttle Park Place and Lane Ave. Garages
- “CG2”, which allows access to 9th Ave. East and 9th Ave. West Garages
- “CG3”, which allows access in 11th Ave. and Ohio Union North Garages

Student Permit	Description	Annual Cost	Central Campus “C” Parking	Buckeye “CX” Lots*	West Campus “WC” Parking	Garage Access
CG	Daytime Garage	\$660.00	C: 5AM – 3AM	5AM – 3AM	5AM – 3AM	24 Hour Access to designated garages; No overnight (3AM-5AM) storage of vehicle in the garage

Payment Plan

If you purchase a "CG" (Student Daytime Garage permit) or a "CP" (Central Campus Proximity Residence Hall permit) you will have the option to pay with our payment plan. All details of the payment plan may be found on our website at: tp.osu.edu. Those opting to participate in the payment plan will not have the option to purchase on-line and must visit 160 Bevis Hall to purchase their permit.

"B" Staff – Eligibility is Graduate Students with Paid Appointments ONLY

Graduate and professional students who hold paid appointments are eligible to purchase one of the following staff "B" permits below. The positions that qualify for a staff permit are Graduate Teaching Associates (GTA), Graduate Research Associates (GRA), Graduate Administrative Associates (GAA) and Fellowships. If you qualify, wish to purchase a staff permit ("B", "WB", or "BE" permit) **and** your appointment paperwork has already been submitted to our office by your hiring department, you may apply on-line at tp.osu.edu. If you do not see these permits as an option, our department has not received the appropriate documentation from your department, and you will need to fill out the white application and submit it to our office with payment *and* a photocopy of your departmental appointment letter.

Staff Permit	Description	Annual Cost	Central Campus "B" Parking	Buckeye "CX" Lots*	West Campus "WB" Parking	Garage Access
B	Surface Central Campus	\$372.00	24 hours	24 hours	24 hours	No access
WB	Surface West Campus	\$93.00	4PM – 3AM	4PM – 3AM	24 hours	No access
BE	Central Campus w/ Evening Garage (Commuters Only)	\$474.00	24 hours	24 hours	24 hours	4PM – 8AM (no access to SAFEAUTO Hospitals Garage)

"BG" Staff Garage – Eligibility is Commuter Graduate Students with Paid Appointments ONLY

T&P offers a limited number of staff daytime "BG" garage permits to commuter graduate students who hold a paid appointment. Graduate students with an appointment who wish to purchase a "BG1", "BG2", or "BG3" permit *must visit Bevis Hall*. These garage permits will be distributed on a first-come, first-serve basis on Friday, August 12, 2011 from 7:30am-7:30pm.

Please note that garage allocations have changed this year.

Your garage permit choices are:

- "BG1", which allows access to the Northwest, Tuttle Park Place, Arps and Lane Ave. garages
- "BG2", which allows access to 9th Ave. East, 9th Ave West
- "BG3", which allows parking in 11th Ave. and Ohio Union North garages

The following are requirements to purchase a staff garage permit:

- Photocopy of your appointment letter;
- OSU Employee ID number
- Valid photo identification;
- Vehicle Information (make and license plate);
- Payment of any outstanding citations;
- Full permit payment of **\$672.00**, payable in cash, check, (no starter or counter checks), Visa, MasterCard, Discover Card and American Express. (Payroll deduction may also be used as a form of payment if the customer is eligible. For details about the program, please visit <http://tp.osu.edu/PoliciesandProcedures/page10.shtml>.)

Staff Permit	Description	Annual Cost	Central Campus "B" Parking	Buckeye "CX" Lots*	West Campus "WB" Parking	Garage Access**
**BG	Daytime Garage	\$672.00	24 hours	24 hours	24 hours	24 access to designated garage.

Overview and Related Information

- If you are not opting for a daytime garage permit ("CG" or "BG"), please submit your application by mid-August to ensure delivery to your home address prior to September 1, 2011. Permits are mailed via US Mail to the address listed on your application.
- Graduate School Orientation is occurring on Monday, September 19, 2011. Please allow lead time for travel and parking.
- Phone inquiries, mail and in-person transactions can be directed to:

Transportation and Parking Services
Room 160 Bevis Hall
1080 Carmack Road
Columbus, Ohio 43210
Phone: (614) 292-9341 Toll-free at 1-877-OSU PARK (678-7275) Fax: (614) 292-1660
tp.osu.edu