

Graduate Council

Meeting Minutes

Monday, February 28, 2022

2:30 – 4:00 pm

<https://osu.zoom.us/j/94166027486?pwd=aDlwbm1FajRKaEM4Y3BZcURiUy8vdz09>

(Meeting ID 941 6602 7486 – Password: 441846)

Graduate Council Members Present:

Heather Anderson, Colette Dollarhide, Danielle Fosler-Lussier, Jim Fuchs, Mark Hubbe, Thomas Kerler, Steve Lavender, Mona Makhija, Sharon Schweikhart, Carolyn Sommerich, Jan Weisenberger, and Fengyuan Yang

Graduate School Staff: Anika Anthony, Alicia Bertone, Karin Jordan, Joan Lieb (recorder), and Matt Page

1) Review and approval of January 24, 2022 meeting minutes

- Request made to add Collette Dollarhide to the members present at the January 24 meeting. A motion was made and seconded to approve the meeting minutes with this correction. All approved.

2) Curriculum Committee Reports – *Anika Anthony*

- Proposal to establish a ***Combined Bachelor of Science and Master of Science in Molecular Genetics*** in the Department of Molecular Genetics in the College of Arts and Sciences
 - The Department of Molecular Genetics in the College of Arts and Sciences is proposing to develop a combined BS/MS degree program in Molecular Genetics to offer undergraduate Molecular Genetics majors the opportunity to earn a BS and MS in five years and to retain talented undergraduate students at Ohio State. The BS in Molecular Genetics requires 121 credit hours, and the MS degree requires 30 credit hours (MS Thesis and non-Thesis options). The total combined BS/MS credit hours are 151 (BS/MS Thesis and non-Thesis options), and students will be allowed to double-count 9 graduate credit hours to meet both BS and MS degree requirements. The Department of Molecular Genetics is also requesting to revise the MS degree by (a) permitting direct admission to the MS degree, (b) articulating formal learning goals and an assessment plan for the MS, (c) updating class numbers in the curricular map without changing course content (some courses were originally listed at the 6000 level and should be at the 5000 level), (d) adding two 5000-level courses that were developed after the semester conversion, (e) increasing required Molecular Genetics coursework from 7 to 8 credit hours, and (f) re-articulating how students meet the breadth requirement for coursework in the four “pillars” of Molecular Genetics. The

Department estimates this will not result in more than a 10% change to the current curriculum. The proposal has been approved by the College of Arts and Sciences, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.

- A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.
- Proposal to revise the ***Special Education Licensure (5B Professional Certification Program)*** in the Department of Educational Studies in the College of Education and Human Ecology
 - This proposal is to revise the licensure-only, 5B certificate in Special Education. The change consists of (a) changing the name of the program for early childhood students from “Early Childhood Intervention Specialist” to “P-5 Primary Intervention Specialist,” (b) making course replacement, elimination, and title updates for the “P-5 Primary Intervention Specialist,” “Mild to Moderate Intervention Specialist,” and “Moderate to Intensive Intervention Specialist” programs, and (c) adding reading courses to the list of program prerequisites. The proposal has been approved by the College of Education and Human Ecology, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.
 - A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.
- Proposal to revise the ***Special Education Endorsement (5B Professional Certification Program)*** in the Department of Educational Studies in the College of Education and Human Ecology
 - This proposal is to revise the Special Education: Pre-K Special Needs endorsement and 5B Certificate. The changes consist of (a) updating a course number, (b) adding two courses as alternatives to ESSPED 6650, (c) a course replacement, and (d) updating the advising sheet with the Ohio Assessment for Educators (OAE) instead of the Praxis exam. The proposal has been approved by the College of Education and Human Ecology, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.
 - A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.
- Proposal to suspend admissions to the ***EdD in Kinesiology*** in the Department of Human Sciences in the College of Education and Human Ecology
 - The Department of Human Sciences in the College of Education and Human Ecology is requesting to suspend admissions to the EdD in Kinesiology, with plans for eventual discontinuation. There is currently a student enrolled in the program, with expectation that the student will graduate by SU 2024.

Pending CAA approval of this proposal, the Graduate School can assist the Department with submitting a request to CCGS to suspend admissions to the program. The program will be discontinued if the Department does not reactivate admissions within five years. The proposal has been approved by the College of Education and Human Ecology, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.

- A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.

- Proposal to establish a new **3A Graduate Certificate in Teaching English Language Learners (TELL)** in the Department of Teaching and Learning in the College of Education and Human Ecology
 - The Department of Teaching and Learning in the College of Education and Human Ecology seeks to establish a new 3A Graduate Certificate in Teaching English Language Learners (TELL) to help students develop skills of practicing general education teachers and to prepare preservice teachers to meet the needs of English language learners. The curriculum consists of four courses to be taken across four requirement areas: two core courses (Language Arts & English as a Second Language, Core Practices in Language Assessment), a course in Multilingual Language Acquisition, and a course in Language Diversity and Linguistics. All but one of the courses for the proposed certificate are offered as distance delivery. The total credit hours for the program are 12. The proposal has been approved by the College of Education and Human Ecology, and the document includes an MOU with ODEE. The GS/CAA subcommittee has recommended it for approval by Graduate Council.
 - A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.

- Proposal to revise the **Master of Science and PhD in Horticulture and Crop Science** in the Department of Horticulture and Crop Science in the College of Food, Agricultural, and Environmental Science
 - This proposal is to revise the existing curriculum for the MS and PhD in Horticulture and Crop Science to adjust the resource course offerings to reflect the university's course number convention, and to respond to feedback from faculty, graduate students, alumni, and industry, which focused on providing greater flexibility for students to take courses that meet their specific needs and interests. For the PhD program, the total number of required credit hours will remain at 80. The PhD program changes consist of (a) introducing three focus areas and requiring students to take one class in two of the three areas, (b) eliminating and adding some course elective options, (c) eliminating HCS 7806, and (d) adding that students should enroll in HCS 8998 as pre-candidacy students while retaining the requirement that students should enroll in 8999 as post-candidacy students. For the MS thesis

option, the total required credit hours will remain at 30. Like the PhD program, program changes consist of (a) introducing three focus areas and requiring students to take one class in two of the three areas, (b) eliminating and adding some course elective options, and (c) requiring that master's students take HCS 7999 for research credits instead of HCS 8999. The proposal has been approved by the College of Food, Agriculture and Environmental Science, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.

- A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.

- Proposal to revise the ***Doctor of Nursing Practice*** in the College of Nursing
 - The proposal is to revise the Doctor of Nursing Practice to address the national movement toward establishing the DNP degree as the standard entry into advanced nursing practice and to respond to feedback from students, faculty, and the community in support of aligning the DNP with quality standards offered by the American Association of College of Nursing (AACN). The changes include: (a) establishing the DNP as the terminal degree for the education of advanced practice nurse practitioners, and (b) revising the DNP curricula to reflect national standards and accreditation guidelines. The curricular change will increase the Post-Master's DNP requirements from a minimum of 36 to a minimum of 38 (Clinical Expert track) or 45 (Nurse Executive track) credit hours. Specifically, the change will add new courses, add one credit hour to an existing course to account for the addition of "Role and Collaboration for the DNP" content, and eliminate two courses while integrating content into existing policy, leadership, and methods courses. The College estimates a 17% curriculum change. Current students will have the option to transition to the new curriculum or to continue in their established curriculum plans. To account for various entry points and pathways for DNP degree completion, the proposal includes sample plans of study for the following DNP degree pathways: (1) Post-Masters (PM-DNP) for student entering the program who have already earned a RN license and a master's degree, (2) Post-Baccalaureate (BSN-DNP) for students with a RN nursing license and a bachelor's degree in nursing (BSN), and (3) Graduate Entry Option-DNP for students with a non-nursing BS degree who earn a nursing RN license during degree progression. The proposal has been approved by the College of Nursing, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.
 - A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.

- Proposal to discontinue some ***specializations in the Master of Science in Nursing*** in the College of Nursing

- The proposal is to maintain the MS in Nursing degree, but to no longer use it for standard entry into advanced nursing practice, as the College of Nursing is requesting in a separate proposal that the DNP be used as the terminal clinical degree for advanced practice registered nurse education. The College is requesting to suspend admissions and then discontinue 10 specializations. The proposal has been approved by the College of Nursing, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.
 - A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.
- Proposal to revise the ***Graduate Minor in Public Health Behavior and Health Promotion*** in the College of Public Health
 - The College of Public Health is no longer offering PUBHHBP 6510 (Preventing Disease and Promoting Health through Behavior Science) or 6515 (Advanced Preventing Disease and Promoting Health); therefore, the proposal is that students seeking the Graduate Minor will be required to take PUBHHBP 7532 (Program Evaluation in Public Health) instead of either of those courses. Current students pursuing the Minor who have already completed either PUBHHBP 6510 or 6515 will not be required to complete PUBHHBP 7532, and they may choose to complete that course as an elective. The total minimum required credit hours for the Minor will remain unchanged at 11 credit hours. Also, the learning goals, program objectives, and assessment plan will not change. The proposal has been approved by the College of Public Health, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.
 - A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.
- Proposal to revise the ***PhD in Public Health with a specialization in Health Behavior and Health Promotion*** in the College of Public Health
 - The proposal is to revise the existing PhD with specialization in Health Behavior and Health Promotion. The total required credit hours for the degree will remain at 80. The College is requesting to make minor curricular adjustments, which include to (a) change the title and number of two course, (b) change the title of two courses, and (c) add a course option to the list of major courses. The proposal has been approved by the College of Public Health, and the GS/CAA subcommittee has recommended it for approval by Graduate Council.
 - A motion was made and seconded to vote on the proposal. It was unanimously approved by the Graduate Council. Associate Dean Anika Anthony will forward it to the Council of Academic Affairs.

3) **Business**

Fee Match Document - *Alicia Bertone*

- Process adjustment to feedback for Foreign Fulbright Student program recruitment and fee matches

A copy of the revised Fee Match guideline document was shared, noting that it now includes a section on OSU's Fulbright Foreign Student Program (FFSP) Graduate School Recruitment Fee Match.

- This is a prestigious award supportive of international students.
- If the stipend does not meet the \$1,750 minimum, the program will subsidize the difference.
- Once the FFSP commitment ends, the GS authorization ends, as well.
- Last year, OSU received approximately 84 applications, 40 were admitted, and 20 accepted/enrolled.

Dean Bertone also shared that the Graduate School is working with the Office of International Affairs and the Graduate & Professional Admissions office on an MOU.

4) **Informational**

- Update on Grad Student Career Development - *Karin Jordan*

Dean Bertone reminded the Council that this position was one of the top three initiatives recommended as a result of the Campus Conversations that former Vice Provost and Dean Scott Herness initiated.

Assistant Dean for Graduate Development and Engagement Karin Jordan presented updates on the following Graduate School initiatives and collaborations on Career Readiness and Employability. Dr. Jordan noted that these efforts are additional services for the students and are not intended to interfere or replace any initiatives being offered by specific departments.

- Accelerate to Industry (A2i) workshops, a program founded by the NC State University Graduate School
- Preparing Future Faculty (PFF) workshops
- Preparing Future Professionals (PFP); a resource and planning guide for Master and Doctoral students and graduate faculty
- Graduate Associate Leadership Award (GALA)
- Graduate Associate Performance Award (GAPA)
- Mini Grant; preparing OSU doctoral students for the 21st Century through dual purpose education to learn and to become career ready – three year funding (2020-2023)
- Three Minute Thesis (3MT); a committee selects university winner
- Career Fairs; guidance provided in-person and virtually
- Workshops
 - Mentoring Up: Training for Mentees
 - Mentoring: Training for Student Mentors
 - Leadership Styles
- Job Board – newsletter sent out monthly with job posting resources and detailing upcoming workshops and career training opportunities

- Update on Grad School Searches - *Alicia Bertone*
Dean Bertone provided an update on the three open positions in the Graduate School:
 - 1) Student Services Specialist; front desk registration and enrollment replacing a staff member.
 - 2) Online Program Coordinator; result of the ask in relation to strategic graduate enrollment plan. Expertise will be needed to manage the projected 4,000 additional students and monitor success of online students.
 - 3) Administrative Director in the Office of Postdoctoral Affairs; replaces Marcela Hernandez, who accepted a promoted position in the College of Engineering.

- Dean Bertone also shared that Charlene Gilbert has been named the Senior Vice Provost for Student Academic Excellence within the Office of Academic Affairs. Dr. Gilbert will oversee the Undergraduate and Graduate offices.

- GradForms Redesign - *Alicia Bertone*
 - Input and request for faculty and graduate student volunteers
Dean Bertone shared that we are looking for a graduate student and a faculty member to serve on the GradForms Redesign project. Council members are encouraged to submit suggestions to Joan Lieb.

- Discussion of University-wide expectations for “Fellowships”. HR taxation issues and level of support concerns - *Alicia Bertone*
Dean Bertone shared that since fellowship guidelines have been tightened up, we are learning that “fellows” are being hired across campus into an employment position, retroactively realizing that they have been unnecessary taxed.
 - Fellowships require that 100% of the student’s effort is focused on earning their degree, so external work is not permitted.
 - Some of the fellowship hires might be better classified as scholarships so that there is greater conformity across campus.
 - This topic will be included on the March Graduate Council agenda for further dialogue and feedback.

5) **Topics From the Floor** (*no time available*)

The meeting adjourned at 4:00 pm

Updated 03/24/22