



Graduate Associate & Fellow Appointments, 2013-2014

Appointment Dates

Autumn 2013

August 16–December 31

Spring 2014

January 1–May 15

Summer 2014

May 16–August 14

Enrollment Requirements

	Autumn/Spring Semester	Summer Term
Graduate Associates (50%)	8 HOURS	4 HOURS
Graduate Associates (25%)	4 HOURS	2 HOURS
Fellows	12 HOURS	6 HOURS
Post-Candidacy Students	3 HOURS	3 HOURS

Paycheck Calendar

Graduate associates and fellows appointed for autumn semester 2013 will receive their first paycheck at the end of August. GAs on a nine-month appointment will receive one-half a month's paycheck in August and one-half in May.

May Session 2014

A typical graduate associate appointment is for autumn and spring semesters.

However, work patterns are determined locally, and they may vary due to the May session. If May session is part of a GTA's established teaching load, for example, no additional pay is required. Alternatively, GTAs who have fulfilled their teaching obligations during autumn and spring semesters may be hired on supplemental appointments to teach during the May session.

Fellows are typically appointed for 12 consecutive months. The May session and summer term are part of the 12-month appointment for fellows who start in autumn semester. If a 12-month fellowship appointment starts in summer term, that appointment runs through May 15 of the following year.

Payroll Deduction

Payroll deductions for student health benefits and other student service fees will occur in four installments for both autumn semester 2013 and spring semester 2014.

Deductions will be reflected in September through December 2013 paychecks for autumn semester 2013 and January through April 2014 paychecks for spring semester 2014. For summer session 2014, deductions will be reflected in June and July 2014 paychecks.

Summer Fee Authorization

A GA appointed at 50 percent time for both autumn and spring semesters will receive a summer fee authorization.

A graduate associate appointed at 25 percent time for both autumn and spring semesters is entitled to a summer fee authorization at half the full fee authorization rate.

A graduate student who elects not to enroll during the summer term immediately following his or her autumn and spring semesters GA appointment may not defer the use of the summer fee authorization.

