

**Graduate Council
January 25, 2016
226 University Hall
Meeting Minutes**

Graduate Council Members Present:

James DeWille, John Freudenstein, Rob Greenbaum, Andrea Grottole, Michael Lisa, Laura Lisbon, Hajime Miyazaki, Scott Scheer, Suzanne Shoger, Cheena Srinivasan

Graduate School Staff Present: Scott Herness, Ann Salimbene, Kathleen Wallace, Susan Reeser (recorder)

A. Approval of Minutes

- Professor Srinivasan called the meeting to order and asked for a review of the minutes from the December 14, 2015, Graduate Council meeting. The minutes were approved.

B. Updates – Interim Dean Scott Herness

1. Mr. Bowers, president, Council of Graduate Students (CGS), shared a flyer with council about a new Implicit Bias certificate program being co-sponsored by the Office of Diversity and Inclusion and the Office of Student Life, for graduate and professional students and postdoctoral scholars. The implicit bias training is being arranged to help improve awareness about the problem of underrepresentation. Mr. Bowers said that the concluding event of the certificate program will take place at a forum on April 14 with chief diversity officer speakers from Grinnell College and Harvard University.

Dean Herness reported that he plans to make implicit bias training an important theme in the Graduate School's diversity plan by showcasing the training at the upcoming Graduate Studies Committee Chairs (GSCC) and the Semester meetings. Council asked how it will be possible to get the message to programs that aren't interested in it and questioned if the training should be mandatory. It was acknowledged that without incentives or required attendance not everyone will participate but that it is important to start the discussion. Council also agreed that diversity covers a wide range of students that have not always been included in the discussion such as nationality, gender, physical ability, and first generation students. Dean Herness said that he plans to include this conversation whenever possible as a way to elevate Ohio State's inclusiveness and President Drake's mission to excellence.

Professor Srinivasan mentioned the importance of increasing overall funding for fellowships and stipends and questioned how Ohio State's funding levels compared with its peer institutions. Mr. Bowers said that the Graduate Compensation and Benefits Committee (GCBC) report had just been released earlier in the day and that it had comparison data and a 3-year stipend recommendation plan for the provost. He said that Ohio State ranks in the lower mid-level for stipends and that the minimum guidelines need to be improved. The minimum stipend level of \$13,500 (including tuition and fees) for a 9-month stipend is well below Columbus's 12-month livable wage of \$20,067. The GCBC report will be sent to council.

2. Dean Herness said that the fellowship competition is underway and that nominations will go to the reviewers on January 26. He expressed appreciation to all of the reviewers who take on the intense workload of reviewing the large number of nominations over a short period of time. A survey will be sent to the graduate programs following the fellowship competition to inquire how the new deadline dates are working.

C. GS/CAA Combined Curriculum Subcommittee Reports and Actions

1. Dean Herness explained the proposal from the Department of Educational Studies to add a specialization in Higher Education and Student Affairs (HESA) to the existing Doctor of Education (EdD) degree in Educational Studies. The specialization in HESA will fill a need for a terminal degree that is more focused on the application of theories and research to practice contexts. The program has been offering these courses all along and is now formalizing the specialization. Students will need to first progress through the EdD program before they can enroll in the HESA specialization. The proposal was unanimously approved by Graduate Council.
2. Dean Herness described the proposal to create a specialization in Couple and Family Therapy (CFT) to the Ph.D. program in Human Development and Family Science in the Department of Human Sciences. The specialization will allow CFT to be more visible as an accredited program within the department and the degree designation will show on the student's transcript. CFT courses were noted in semester conversion but a specialization and transcript designation were not requested at that time. The proposal was unanimously approved by Graduate Council.
3. Dean Herness reported on the proposal from the Department of Educational Studies to update the curriculum in the Workforce Development and Education Specialization in the Master of Arts in Educational Studies. The proposed changes are specific to the Business Education and Family and Consumer Sciences Education concentrations. The revised curriculum allows both specializations to meet learning objectives for licensure from the same set of courses without needing separate courses for each concentration. The proposal was unanimously approved by Graduate Council.
4. Dean Herness described the proposal to change the name of the graduate program Philosophy of Education to the Philosophy and History of Education for the Master of Arts in Educational Studies and Doctor of Philosophy in Educational Studies graduate program. He said that the proposal has been vetted by the Council on Academic Affairs (CAA) and that the history content has been implicitly part of the program but was not recognized in the title. The Department of History has provided a letter of concurrence regarding the name change. The proposal was unanimously approved by Graduate Council.
5. Dean Herness reported that the proposal to make curriculum changes to the Master in Health Administration (MHA) were being made to realigned course content and sequencing and create integration between courses. The changes will better prepare students for successful careers in healthcare management and policy and will not impact the 60-credit hour degree requirements. The proposal was unanimously approved by Graduate Council.

D. Business

- Interim Dean Herness shared with council the proposed changes to the *Graduate School Handbook* Section 8.2—Graduate Certificate Programs. He explained how the discussion of expanding and standardizing stand-alone graduate certificate programs at Ohio State originated and how the review of the policy was conducted.

Dean Herness said that most of the graduate certificate programs would likely be conducted online. Each will be administered by a graduate studies committee. Their development would follow the same review process as that for a new degree program. Students must complete the same admission process as all graduate students and meet the minimum admissions standards of the Graduate School, i.e., have a bachelor's degree and a 3.0 GPA. Certificate programs would require a minimum of 12 graduate credit hours or 4 courses for completion with no maximum credit hour restriction. Twelve credit hours would be transferrable toward a master's or Ph.D. degree.

Council asked several questions not addressed in the draft proposal such as if certificate programs would qualify for financial aid and if international students can get a visa to come to Ohio State to take a graduate certificate program. Dean Herness said that these issues are determined by policies of other campus units. A frequently asked question (FAQ) page is being prepared to aid programs in developing new graduate certificate programs.

Dean Herness explained the timeline for reviewing the draft proposal and asked council to send him their comments. The draft will also be sent to the graduate studies chairs for their input. A final draft will be ready for council's vote at their next meeting on February 29.

Professor Srinivasan adjourned the meeting at 4:25 p.m.