

**Graduate Council**  
**October 26, 2015**  
**226 University Hall**  
**Meeting Minutes**

**Graduate Council Members Present:**

David Bowers, John Freudenstein, Rob Greenbaum, Andrea Grottoli, Michael Lisa, Laura Lisbon, Hajime Miyazaki, Guyomar Pillai, Suzanne Shoger, Cheena Srinivasan, John Walters

**Graduate School Staff Present:** Scott Herness, Ann Salimbene, Kathleen Wallace, Susan Reeser (recorder)

**A. Approval of Minutes**

- Professor Srinivasan called the meeting to order and asked for a review of the minutes from the September 14, 2015, Graduate Council meeting. The minutes were approved.

**B. GS/CAA Combined Curriculum Subcommittee Reports and Actions**

- Professor Srinivasan reminded council that Professor Lisbon and Ms. Shoger had volunteered to join the joint Graduate School and Council on Academic Affairs (CAA) curriculum subcommittee. Professor Lisbon will report to council on the outcome of the meetings.

1. Professor Lisbon introduced the proposal to create a dual degree M.A. or M.P.A. program in the John Glenn College of Public Affairs and the M.A. in Latin American Studies, explained the review and curricular changes being requested, and answered questions.

Interim Dean Herness said that this proposal had previously been approved at the April 20, 2015, council meeting but it had not yet been reviewed by CAA. The combined Graduate School Curriculum/CAA Committee reviewed the proposal again so that the CAA members could be introduced to the proposal. Since the proposal had already been approved by Graduate Council, there was no need for a vote.

2. Professor Lisbon described the curricular changes being proposed by Vision Science for their M.S. and Ph.D. degrees. She said that the program is attempting to keep the program in line with similar programs nationally. The proposal was approved by Graduate Council and will be forwarded to the Council on Academic Affairs for further processing.
3. Professor Lisbon reported on the proposal to change the current graduate specialization transcript designation of “Pharmaceutics” to Pharmaceutics and Pharmaceutical Chemistry. The change revises and clarifies the wording for the designation. The proposal was approved by Graduate Council and will be forwarded to the Council on Academic Affairs for further processing.
4. Professor Lisbon reported on the proposal to create a Radar Systems Specialization Track within the Master’s of Global Engineering Leadership (MGEL) program. She described the proposed curricular changes and said that the specialization is intended to develop in-depth mid-career training for engineers. The proposal was approved by Graduate Council and will be forwarded to the Council on Academic Affairs for further processing.

5. Professor Lisbon reported on the changes made to the two specializations within the interdisciplinary Biostatistics Ph.D. program (BiostatPhD) to make the curriculum clearer for students while not changing the total required credit hours. The proposal was approved by Graduate Council and will be forwarded to the Council on Academic Affairs for further processing.

### **C. Business**

Professor Srinivasan reported that the council subcommittee (Freudenstein, Greenbaum, Srinivasan) met one time with Dean Herness to review the graduate certificate program policy at Ohio State. He said that Ohio State's current policy precludes stand-alone certificate programs and that students must be enrolled in a master's or doctoral degree program in order to enroll in a certificate program. The subcommittee felt it would be useful to know how the other Big Ten institutions handle their certificate programs. Dean Herness said that a query had been sent to the CIC Graduate Deans to collect information about the graduate certificate policy at each of the institutions. The subcommittee plans to meet one additional time to review the information, when compiled, before making a recommendation to council on their conclusions.

Dean Herness reported that Rob Griffiths with Distance Education and eLearning, said there was great interest and many opportunities at Ohio State and throughout Ohio for graduate certificate programs. Council had many questions about certificate programs: how will the admissions process work, who will oversee certificate programs and supervise the students, how will fees be assessed for regular and for funded students and who gets those fees, do the courses have to be in distance learning formats, and can centers offer certificate programs. Dean Herness said that the Graduate School will oversee graduate certificate programs and that they must follow the same review process as that for a new degree program. He said that the details will most likely be clarified following the review of information from our peer institutions.

### **D. Updates – Interim Dean Scott Herness**

1. Reported that he plans to hire two temporary, part-time Faculty Fellows (25% FTE each) to oversee the Graduate School's ongoing activities with graduate programs on assessing learning goals. Dean Herness reported that he is negotiating with the two faculty member's units to finalize the details for their appointment to this position. The position is expected to last for two semesters.
2. Reported that Dr. Zhang (Jenny) Li from Wuhan University will be in the Graduate School for approximately 4-weeks from November 20-December 21 as part of a staff exchange program between the two graduate schools. The goal of the exchange is to promote a better understanding of policies and culture to strengthen a continued partnership between Ohio State and Wuhan University. Visits to other campus offices, e.g., Graduate and Professional Admissions, International Affairs, English as a Second Language, etc., will be arranged to help Dr. Li become familiar with Ohio State.
3. Attended the Council of Graduate Schools (CGS) Enhancing Student Financial Education Capstone Conference in Washington, D.C. from October 18-19 and reported on the outcomes and best practices learned during the Graduate School's 3-year participation in the financial literacy program funded by a grant from TIAA-CREF. CGS is aggregating the survey data now for dissemination at the CGS annual meeting in December. Dean

Herness said that Ohio State's financial literacy efforts are far ahead of other institutions nationally.

4. Reported that the Graduate School will hold an orientation for new graduate studies committee chairs on October 28 at the Faculty Club from 3-4:30 p.m. The goal is to give personalized mentoring and policy information to GSCCs who are new to the position and who work directly advising students. Professors Lisa Florman, History of Art, and John Freudenstein, EEOB, will lead a discussion on lessons they've learned in their years serving as graduate studies chairs. Council was invited to attend if available.
  
6. The Graduate School semester meeting on November 19 for department chairs, GSCC, and graduate program coordinators is designed to provide a general overview of new initiatives, policies, and directives. This meeting will be held from 8:30-10 a.m. in the Blackwell Ballrooms B&C.

Professor Srinivasan adjourned the meeting at 4:09 p.m.